

Minutes of the regular meeting of council held Tuesday, September 13, 2011, No. 1217 held in Council Chambers, 6 Crescent Street, Deer Lake.

In attendance: Mayor Dean Ball
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Myra Spence
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden
Town Clerk Kimberly Reid
Recreation Director Junior Pinksen
Delegation #1: John Dinney, Fire Chief; Earl Tansley, Dept Fire Chief
Delegation #2: Dept of Municipal Affairs: Mr. Carl Cull, LSD St. Jude's – Toby Bennett and Wayne Alexander
Delegation #3: Frank Compton re Holiday Inn Express
Gallery: Paul Hutchings, Reporter, The Western Star
Bill Hayden, Gordon Hancock

Absent: Deputy Mayor Sandra Pinksen

Mayor Ball welcomed delegation members.

Delegation No. 1: Deer Lake Fire Rescue members, Fire Chief John Dinney & Deputy Chief Earl Tansley

Meeting in point format:

- Policy in place regarding gate at top of stairs. All members are aware that the gate has to be opened upon entering the building.
- ADT systems creating havoc. Within 20 hours last weekend, there were four calls. Costing the Town money. The dept will do up a media release on protocol and procedure.
- A public campaign will be organized with the dept. re ADT systems. Public needs to be educated.
- Discussion about using a mail-out, face book and the town's web site. The Dept will draft first and consult with the town.
- Oct 8-15 is Fire Prevention Week – this will be noted at that time as well.
- Small discussion about the LSD of St. Jude's and procedure after September 30th. The Dept stated they would like a letter outlining their duties as of that date.

Delegation No. 2: Mr. Carl Cull, Dept of Municipal Affairs, Local Service District of St. Jude's members: Toby Bennett and Wayne Alexander

Meeting in point format:

- Paid \$1500.00 on their account this evening.
- Discussion about invoice for Fire Protection in 2012.

- General discussion about the LSD's operating expenses.
- General discussion about possible service fees for the LSD for 2012 to assist them in balancing their books.
- LSD informed that they can request assistance in the form of a grant from Municipal Affairs.
- Discussions on sections 417 and 418 of the Municipalities Act.
- 40-45 per cent of LSD residents are actively paying
- Balance on the LSD's arrears from their residents is about \$5800.00 – this will not clear off the account with Deer Lake but will be close.
- Amalgamation is not on the table.
- If payments remain steady, the cutoff date for services will be extended appropriately.
- A public meeting is scheduled for September 27th at 7:30 pm at the Deer Lake Motel to discuss concerns with the residents of St. Jude's. Municipal Affairs were requested to be in attendance as well. LSD of St. Jude's stated they would like to invite the MHA as well.

Delegation No. 3: Holiday Inn Express representatives Mr. Frank Compton, Brooke Enterprises Meeting in point format:

- Permit for the new hotel and the expiry date was the main item on the agenda
- Discussions on how the total was derived.
- Taxes for the property discussed. Appeal dates on the value have expired.
- Road-width noted regarding tour buses.
- General overview given of when the hotel started and how they are now ready to begin construction again with a tentative opening date of April, 2012.
- Item to be sent back to committee for extension/renewal of permit as there has not been a renewal since the first permit was issued. (Note: Section 21 (3) and (4) of the Town of Deer Lake Development Regulations).

Meeting called to order at 7:46 pm

Agenda 1217 approved as presented.

Minutes regular Meeting No. 1216, August 29, 2011

2011-0913-01 Meeting No. 1216, August 29, 2011

Councillor Kerry Jones/Councillor Elmo Bingle

Resolved that the minutes to the regular meeting held on August 29, 2011 be adopted as presented with no errors or omissions.

In favor: Mayor Dean Ball
 Councillor Kerry Jones
 Councillor Sheila Mercer
 Councillor Elmo Bingle
 Councillor Jean Young
 Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried.

Business Arising from Minutes

- Tire Recycling Program MNL Resolution reviewed and noted below:

September 8, 2011, MNL Resolution Committee

Crisis with Tire Recycling Program

***WHEREAS** the waste disposal sites in Newfoundland and Labrador are being stressed with used tires;*

***WHEREAS** the province of Newfoundland and Labrador implemented a tire recycling fee on all tires purchased in Newfoundland and Labrador in February 2002;*

***WHEREAS** the tire recycling program as implemented and as stated in the news release of 2002 stated that “a ban on the disposal of used tires in landfill sites. The ban will be effective April 1, 2002”.*

***WHEREAS** the tire recycling program of 2002 stated that the MMSB (Multi Materials Stewardship Board) would spearhead this program;*

***AND WHEREAS** the MMSB policy states that heavy equipment tires or any other industrial or off-the-road tires are not included in the program and advises municipalities to contact their local waste disposal site for the disposal of these types of tires;*

***THEREFORE BE IT RESOLVED** that Municipalities Newfoundland and Labrador lobby the Government of Newfoundland and Labrador to assist all incorporated municipalities in the province with an adequate, environmentally friendly and cost effective manner for the safe disposal of all tires and contribute a portion of the costs collected in the tire recycling program to the applicable municipality to assist in the finances for this disposal.*

New Business

- Deputy Mayor – Leave of Absence

2011-0913-02 Leave of Absence for Deputy Mayor Sandra Pinksen

Councillor Kerry Jones/Councillor Myra Spence

Resolved that the Town of Deer Lake permit Deputy Mayor Sandra Pinksen a three month leave of absence as requested until December 2011. This leave is effective immediately.

In favor: Mayor Dean Ball

Councillor Kerry Jones
 Councillor Sheila Mercer
 Councillor Elmo Bingle
 Councillor Jean Young
 Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried.

Business Arising:

- Question asked about if there was going to be an acting Deputy Mayor in the interim – the response: not at this time until we know more information.

Correspondence

	Name	Regarding	Response
1	Dept of Fire and Emergency Services	Fall 2011 training schedule.	Training schedule to be forwarded to the Fire Dept.
2	MNL	Final Call for 2011 MNL Resolutions and Oct 3 rd deadline for Board position nominations	Town's resolution has been submitted.
3	WHSCC	Training October 4, 2011 9 – 1 pm	Two employees registered to attend including OHS Coordinator, Christa Jones and Jerry Langdon.
4	Deer Lake Chamber of Commerce	<p>A. Reminder of golf tournament Sept 17th – currently 17 teams entered. Also, Chamber calendar from Sept 7 to Oct 21 included</p> <p>B. Invitation to attend planning session on Winter Snowmobile Tourism Initiative on Sept 15th from 2-4 pm.</p> <p>C. Chamber Business Award nominations being received.</p>	<p>A. Town's team will consist of Councillor Bingle, The Town Clerk, the OHS Coordinator and two other representatives from the town yet to be named.</p>
5	Humber Economic Development Board	Re-establishing the "Snowmobile Hub" in Deer Lake. Meeting noted for Sept 15 th 2-4 pm at the Town Office.	Councillor Mercer will attend along with the Town Manager.

6	CTRI Public Workshops	Offering two workshops – one on de-escalating potentially violent situations and a second on mental illness – scheduled for Nov 1 and 2 respectfully	No one will be attending
7	Federation of Canadian Municipalities	Seeking municipal input on waste management.	Councillor Young will attend
8	OMI SAI Global	Corner Brook Pulp and Paper – initial registration audit to the FSC National Boreal Standard. They are available the week of Sept 19/11 if you wish to meet him and the audit team	Town Manager to follow up with a meeting with Corner Brook Pulp and Paper and Mr. Larry Marks.
9	Dept of Municipal Affairs	Advising that Bae Newplan have been approved as our engineers for the Middle Road water/sewer and road upgrade project No. 11161	For information purposes only.
10	Dept of Government Services	Water analysis report – satisfactory	For information purposes only.
11	Dept of Fire and Emergency Services	Emergency contact numbers	For information purposes only.
12	Dept of Environment and Conservation	2011 winter drinking water quality report	Town Manager to receive clarification regarding calcium levels
13	TRIO	Memo re new manager to program	For information purposes only.
14	Federation of Canadian Municipalities	Message from president on Canada-EU trade talks	For information purposes only.
15	Literacy NL e-Bulletin	Newsletter	For information purposes.

16	Deer Lake Regional Airport Authority	Invitation to Mayor, Councillors & Management to attend a ceremony commemorating Deer Lake's contribution to the 9/11 disaster.	Councillor Elmo Bingle will bring greetings. Councillor Mercer, Councillor Spence, Town Manager Maxine Hayden and the Town Clerk will be in attendance to this event.
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Reports

Delegation Meeting, Angie Parsons, September 6, 2011 – For Information Purposes Only.

Delegation Meeting - Angie Parsons, September 6, 2011

In attendance:	Councilor Myra Spence
Mayor Dean Ball	Maxine Hayden
Councilor Sheila Mercer	Terry Barnes

Mrs. Parsons wanted to know what the leash laws are in Deer Lake.

Mr. Barnes informed her that Section 6 of the Town Council of Deer Lake Dog and Cat Regulations state: Every owner of a dog or cat within the Town shall keep such dog or cat safely tethered or penned up at all times and under the control of some person capable of controlling it at the time.

How does the office handle complaints concerning roaming dogs?

Once a complaint is received the town policeman notifies the owner that we had a complaint and works with them to correct the issue.

How many complaints do we get at the office regarding roaming dogs?

We do not get a lot of complaints. Each one is followed up and we ask the dog catcher to do patrols in the area.

How is the pound set up in Reidville? Does the pound have heat? What is on the floors? What happens on holidays and weekends?

Mrs. Parsons can go visit the pound in Reidville. If there is a dog or cat in the pound on weekends or holidays they are still fed and watered.

The town should consider making owners purchase a dog tag. Right now they are free.

How long does the town keep animals that we pick up?

Our regulations state 24 hours for unlicensed and 48 hours for licensed.

We need to continue to explore ideas for solutions.

Next meeting scheduled for September 14, 2011 at 10:30 a.m.

Policy Review – Set up of Bank Accounts, Transferring Funds and Investing in GIC’s or Other Beneficial Non-Risk Certificates
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2011-0913-03 Policy Review – Set up of Bank Accounts, Transferring Funds and Investing in GIC’s or Other Beneficial Non-Risk Certificates

Councillor Myra Spence/Councillor Sheila Mercer

Resolved that the Town of Deer Lake adopt a policy to assist management in the smooth operation of all bank accounts. This policy is entitled “Set up of Bank Accounts, Transferring Funds and Investing in GIC’s or Other Beneficial Non-Risk Certificates and is noted in detail in the minutes herein.

In favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried.

POLICY

Town of Deer Lake

Set up of Bank Accounts, Transferring Funds and Investing in GIC’s or Other Beneficial Non-Risk Certificates

PURPOSE To give Management the authority to set up bank accounts, transfer funds to and from bank accounts or invest in financial non-risk transactions.

AUTHORITY As per resolution at Meeting No. 1217, September 13, 2011

ACTION Where identified by the Management as a requirement for the smooth operation of the Town of Deer Lake, authority is hereby given for the set up, implementation of bank accounts or other financial transactions necessary for the benefit of the Town of Deer Lake. As required by the Municipalities, any withdrawal or cheques connected to either of the authorized banking accounts have to have the signature of the Town Clerk and a signature of either the Mayor or Deputy Mayor.

Purchases over \$500.00 have to have the approval of the Town Manager.

Meeting Date and Number: _____ September 12, 2011 _____

Verified by: _____

Environment and Housing, September 8, 2011

2011-0913-04 Environment and Housing Committee Report of September 8, 2011

Councillor Kerry Jones/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Environment and Housing Committee meeting held September 8, 2011 including approval of a dwelling in St. Jude's; Crown Lands application for St. Jude's; dwelling water line and road for 19 Sunrise Crescent; extension to 2 Pennell's Lane approved pending government services centre approval; chip van operation permit extended to October 31st; land to Gordon Hancock at Forest Drive approved as described in the report attached here; and a shed at 101 Goose Arm Road approved as presented. Pole and antenna (item no. 3) for Old Bonne Bay Road area deferred for consultation with the Deer Lake Regional Airport Authority.

In favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried.

Environment & Housing Minutes/Notations, September 8, 2011

Councillor Kerry Jones

Maxine Hayden

No.	Address	Description	recommendation
1.	St. Jude's	Dwelling 12m length, 9.5m width: 4m height Land size 35.386m frontage :right 84.351m left 83.516m rear 35.386m Dwelling frontage 27m rear 40m side 10m and 13m	Recommend approval
2	Crown Land St. Jude's	200feet by 100 feet	Recommend approval
3.	Old Bonne Bay Road	Pole and antenna	Defer check clearance for airport
4.	7 Tulk's Lane	Advertised for variance no objections	Recommend approval
5.	19 Sunrise Crescent	Dwelling water line and road	Owner will be responsible for pavement of road to town specifications, work must be completed before services are made available if work is not completed this year owner must deposit \$5,000.00 with Town
6	2 Pennell's Lane	Extension 26feet x 30 feet 26feet from rear	Pending approval of government services. Propane tank must 10 feet from property line, 10feet from a concrete or masonry building and 10 feet from a combustible wall or building opening.
7.	Chip van	Extension until October 31 approved previous meeting until October 15.	Recommend approval to October 31, 2011
8.	Forest Drive (Gordon Hancock)	Land	Recommend sale of block of land 17.6m x 35.2 m for \$30,000.00.
9.	101 Goose Arm Road	Shed length 24 feet width 20feet height 15feet 50 feet from dwelling 15 feet from sideyard	This property has a permit for a garage they would now like to cancel permit for garage and build shed. Recommend approval.

2011-0913-05 Public Works Committee Meeting of September 8, 2011

Councillor Elmo Bingle/Councillor Kerry Jones

Resolved that the minutes/notations of the public works committee meeting of September 8, 2011 be adopted as presented and as noted in the report attached herein. More information is required regarding Mr. Keith Hobin and culvert at Humberview Drive. Logs of maintenance schedule are to be distributed to council.

In favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried.

Public Works Minutes/Notations, September 8, 2011

Councillor Elmo Bingle
Maxine Hayden
Dave Thomas

1. Keith Hoben backwater valve defer to public works superintendent for more information
2. Culvert Humberview drive public works superintendent to bring back prices on catch basins.
3. Drainage Mayor Avenue. The size of the culvert has not changed the drainage is the same as before just new culverts from Birch and Colbourne.
4. Water pressure Mike Ball 37 psi.; Ward Ball 35 psi: Eric Baker 37 PSI: Everett Baker 37 PSI: Bill Murdoch 45 PSI in Budget 2012 look at making this circular flow approximately cost \$15,000.00
5. Maintenance schedule pumps lift stations, lagoon.

Every Friday the lift stations are checked and the hours logged for each motor.

Chlorination plant is checked and weekly reports done.
Filtration plant reports are done.
Public works superintendent to forward a copy of logs to Council

Finance Committee Report of September 12, 2011

2011-0913-06 Finance Committee Report of September 12, 2011 including Industrial Park Power , One Tax adjustment for an Apartment and Compensation to Evan Morgan

Councillor Elmo Bingle/Councillor Jean Young

Resolved that the Town of Deer Lake accept the Finance Committee Report of September 12, 2011 including compensation to Mr. Evan Morgan in the amount to f a \$448.00 (a write off of water and sewer for one year); installation of power to the whole of the industrial park for \$30,736.00 and one tax adjustment as further explained in the report attached herein.

Furthermore, this motion is to include the addition of the Town of Deer Lake sponsoring the "Spirit of the Town Award" which will be between \$50-\$80 and the waste management fee be approved as presented in the amount of \$100.00 to be paid to the Gateway Waste Management Committee.

In favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried.

Finance Minutes/Notations, September 12, 2011

Councillor Elmo Bingle
Councillor Jean Young
Maxine Hayden

- 1 Evan Morgan deferred from last meeting
After consultation with our lawyers we have been advised that we are not legally responsible for any compensation. We have now put a policy in place to ensure this does not happen again.
As a good gesture we recommend the write off of \$448.00 water and sewer for one year provided Mr. Morgan signs a wavier agreeing not to discuss the issue and no further compensation.
2. Newfoundland Power quote Industrial Park recommend that we take the money from Land sale in the Industrial Park to pay for the Power line. The money can then be recouped from future land sales.

- 3 Tax adjustment apartment has not been rented since 2008 an inspection of the property show it is not available for rent. Uncollectible taxes \$1,344.00 recommend approval
Water and Sewer Rate 2011 \$448.00 recommend approval

addition to finance

WESTERN HILLS WASTE MANAGEMENT COMMITTEE

Western Hills Waste Management Committee P. O. Box 3917 Deer Lake A8A 3M3

Contact information:

a. Vicki O'Leary	Chair	636-3262
b. Ken Thomas	Co-Chair	640-2183
c. Roger Barrett	Treasurer	635-7728
d. D. Jean Young	Secretary	635-4090

TO: MUNICIPAL COUNCILS AND LOCAL SERVICE DISTRICTS IN THE REGION

We are happy to announce the formation of the Western Hills Waste Management Committee (formerly the Deer Lake sub Region). The Committee is formed of an appointed representative from each community in the Western Hills Region. The Region includes the White Bay area, Howley, Bonne Bay area and Deer Lake area. This Committee ensures that we have input into any waste management proposals over the next few years.

As stated in the proposed Constitution, the Mission Statement will be:

Mission Statement

WHMSC is a committee focused on providing a well-managed and environmentally sound waste management policy for the communities within its jurisdiction. We will encourage waste diversion and recycling to reduce the amount of landfill. We will define possible transfer sites and/or designate regional waste disposal sites, encourage environmentally sound solutions, and review cost implications of any proposals on waste management. By doing so, we aim to fulfill the need for long term, well-managed waste management.

In order to fulfill this mandate, we require funds to meet objectives such as incorporating, having basic operational supplies and meeting other expenses. We are requesting that each community contribute an initial membership fee of \$100.00. This fee will be considered an advance and will be reimbursed when the more centralized waste management facilities become operational. If funds are not used to meet expenses for this committee and if this committee dissolves, communities will receive a proportional refund of this fee.

The Western Hills Management Committee asks that you bring forth this proposal to your Council or Local Service District Committee and that you advise us of when we can expect to receive the fee. To have the best input into the major challenges on the horizon, it is necessary to have a group voice from your area. If you have questions, concerns, ideas, and other contributions to this committee, your input will be greatly valued. We look forward to hearing from you in the near future.

Sincerely,

Vicki O'Leary
Chair, Western Hills Waste Management Committee

Economic Development, September 13, 2011

2011-0913-07 Economic Development Report of September 13, 2011 and Advertisement/Hiring of an Economic Development Officer/Planner

Councillor Sheila Mercer/Councillor Jean Young

Resolved that the Town of Deer Lake accept the Economic Development report as attached herein. Furthermore, be it resolved that the Town of Deer Lake advertise for an Economic Development Officer/Town Planner for a twelve month period which will be at a total cost including MERC costs of \$40,000.00.

In favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried.

Economic Development Minutes/Notations, September 13,2011

Councillor Jean Young
Councillor Shelia Mercer
Maxine Hayden
Paul Chaulk
Terri Gilbert

Fall Fair- Town should have a booth set up with the following

- Cook books
- Hat/shirt let people know hats can be bought at Rec Centre
- Info tax break business
- Edge program info
- Land sale policy
- Land available residential and commercial
- Pens
- Maps
- Capital works 2011
- Gas tax funding 2011 list of streets
- Computer pictures running
- Pumps lagoon cost this year

Economic development officer push forward get commitment from Council for 2012 for same funding as 2011 .

Goals:

Promotional items

Web site links

Retail investors

Enhance what we have

Shop local

Economic development officer planner

Snowmobile hub

Next Meeting September 27,2011 at 8:45 A.M.

Recreation Report regarding DTDC and Funding Options

2011-0913-08 Recreation Presentation Regarding INTRD and ACOA Funding and Budgeted funds under DLTDC

Councillor Sheila Mercer/Councillor Jean Young

Resolved that the Town of Deer Lake accept the recommendations as presented by Recreation Director Junior Pinksen on the removal of trees in one section and the addition of trees in another to increase the parking lot; to build a gazebo at the old war memorial site off of Lakeside Drive and to install signage. Further details are noted in the report attached herein

In favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Myra Spence
Opposed: Councillor Jean Young
In favor 5; opposed 1; abstained 0. Carried.

Recreation Director Junior Pinksen reported on findings to avail of funding from INTRD and ACOA in terms of the items that the Deer Lake Tourism Development Committee were working on. Below is his report:

Trail Committee 2011 Remainder projects and costing:

1. Gateway sign's planting \$2757.20 x 3= \$ **8271.60**

- 2. Interpretative Signage \$ 32,040.00
- 3. Viewing area across from Joe Butts\$ Costing Viewing area on Nicholsville road

Total = \$ 56,494.85

- 4. Industrial Park Signage \$2500.00
- 5. Entrance Signage entering from Exit by new Home Hardware as well as by Tim Horton's \$ 3000.00
- 6. Gazebo where the old one was \$ 20,000.00 (2 weeks work town employees constructing it \$3735.36 in kind for the town)

Subtotals; \$8,271.60
 \$32,040.00
 \$31,482.00(\$ 25,012.85 in Kind)
 \$2,500.00
 \$3,000.00
 \$20,000.00

Total \$ 99,293.60

ACOCA \$ 61,562.03 INTRD \$ 24,823.40 Town \$ 12,908.17





Adjournment

2011-0913-09 Adjournment

Councillor Elmo Bingle/Councillor Sheila Mercer

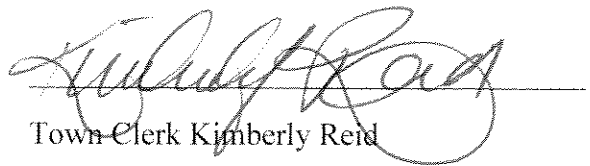
Resolved that since there is no further business in urgent need of discussion that the meeting adjourn at 9:06 pm with the next regular meeting scheduled for September 26, 2011, 7:30 pm.

In favor: Mayor Dean Ball
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor 6; opposed 0; abstained 0. Carried.



Mayor Dean Ball



Town Clerk Kimberly Reid