

Minutes of the regular meeting of council held Monday, December 12, 2011 No. 1224 held in the Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Myra Spence  
Councillor Jean Young

Also in attendance: Maxine Hayden, Town Manager  
Judy King, Administrative Assistant  
David Thomas, Town Superintendent  
Gallery: Paul Hutchings, Reporter, The Western Star  
Bill Hayden, Public

Delegation: 7:00 pm – Deer Lake Strawberry Festival Committee  
Angela Chynn, Amanda Freake, Torena Wiseman

Mayor Dean Ball welcomed the executive members of the strawberry festival committee.

The Committee presented council with a report of the 2011 Strawberry Festival and apologized for the delay.

Meeting in point format:

- ▶ They felt the festival was very successful giving the short time they had to form a committee and taking on the planning, volunteer recruitment and operations of the festival.
- ▶ A copy of the committees income/expense sheet was presented.
- ▶ There was a change this year in the way the vendors paid the committee.
- ▶ Advertising is a big asset for the festival.
- ▶ This festival is the biggest community gathering.
- ▶ It's used as a vacation/come home year get together.
- ▶ This festival can help foster our culture. Arts and heritage.
- ▶ It's a community group and volunteer involvement opportunity.
- ▶ Small business opportunity there were 21 vendors this year compared to 14 last year.
- ▶ Keeping the festival alive with the spirit and pride of town is important
- ▶ Tourism is a big aspect of the festival.
- ▶ There were some major obstacles with not enough sub-committee volunteers to head up planning, recruitment and operations.
- ▶ There was a need for more volunteers for set-up and breakdown.
- ▶ More equipment transportation is required.
- ▶ The committee needs commitment for 2012 festival from council.
- ▶ To be noted that the festival for 2012 will not coincide with Pasadena.

The town to have logos showing the names of Kruger and Deer Lake Strawberry Festival placed on the trailer that is used to transport the tent that was recently purchased for the committee.

Council thanked the committee for a successful festival and a social of appreciation will be set in January for the Deer Lake Strawberry Festival Committee.

The committee departed at 7:37 pm.

Meeting called to order at 7:40 pm.

Agenda 1224 additions:

Reports:

(f.) Public Works Superintendent's Report, November 28 – December 9, 2011

(g.) Environment & Housing, December 12, 2011

(h.) Economic Development, December 12, 2011

Agenda 1224 approved as presented with additions.

### **Minutes regular meeting No. 1223, November 28, 2011**

2011-1212-01, Minutes, Meeting No. 1223

**Councillor Kerry Jones/Councillor Elmo Bingle**

Resolved that the minutes to the regular meeting of Council, No. 1223 held Monday, November 28, 2011 be adopted as presented with no errors or omissions.

In favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Myra Spence  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried.

### **Business Arising from Minutes**

Councillor Sheila Mercer complimented how beautiful the Tree of Memories looks and to give thanks to Eric Hayden for his diligence in putting the lights on.

### **New Business**

## Correspondence

### **Correspondence, Meeting No. 1224**

**Date: Monday, December 12, 2011**

	<b>Name</b>	<b>Regarding</b>	<b>Response</b>
1	Humber Economic Development Board – (HEDB)	Funding and partnership opportunity-Green Team Program 2012. <b>Deadline February 29, 2012.</b>	To be reviewed.
2	Coleman's	Press Release – Frank Coleman awarded Golden Pencil Award.	Letter of congratulations be forwarded.
3	Recreation NL E-News	Newsletter	For information purposes.
4	Professional Municipal Administrators (PMA)	December 2011 – Newsletter	For information purposes.
5	Office of the Information and Privacy Commissioner	Newsletter	For Information Purposes

## Reports

### **a.) Western Hill Waste Management Sub Committee. For information purposes.**

To request meeting with the minister in 2012.

#### PROPOSAL FOR WESTERN HILLS WASTE MANAGEMENT COMMITTEE

- Current issues:
1. Committee is skeptical that anything new will happen with waste management in the Region
  2. Committee wants projected costs to implement the government's waste strategy.
  3. Citizen acceptance of new waste strategy may vary with age and geographic location.
  4. Committee wants a projected time line for implementation of changes.

My thought to address these issues is to present a practical waste management strategy, with projected time lines, for our sub-region. There are communities in our sub-region with a high cost for waste handling and others with a finite dump lifespan in a National Park area. I think that putting together a

waste strategy now to the powers that be will show our position and give us a chance for change by the spring.

My proposed waste management strategy :

1. Use the Deer Lake site for the entire sub-region. Address the limitations in site space by two possibilities – reduce waste (composting and waste diversion) and increase size of site. Erect an economic building to provide a transfer station for waste diversion.
2. Determine pick up needs of each community and decide on number of garbage trucks needed to service weekly pick up to all communities. Possibly start by getting a new truck for Deer Lake which will service Reidville, Cormack, Pynn's Brook and St. Jude's. The new truck should be equipped to pick up the wet/dry (two stream) system requirements and have an on-board scale.
3. Consider best options for economic pick-up from Bonne Bay South, Wiltondale and Bonne Bay cottage area, White Bay and Howley. Include the possibility to continue using pick-up trucks to bring waste from smaller communities to meet compacting truck.
4. Start a pilot project on community composting. Have each community push household composting and start community composting. We would need to determine the amount of room each community has for composting. My thought is to set up regular household composters (the wooden or wire fenced type), (actually Jason King's idea), and have someone manage them as needed (go to each site and aerate them and ensure that they are being managed and composting well). The site would need a fence around it. Look at Deer Lake's compost site.
5. Start a second pilot project to encourage recycling. Install sheds in each community to allow residents to deposit recyclables at their convenience. Consider selling plastics, crushing glass and selling to aggregate companies or for landscaping and redirecting styrofoam for insulation after compacting, etc.
6. Check into tin can recycling through metal recycler – Viking recycling.
7. Look into a location to resell or re-home, at low cost or no cost, furniture and other large reusable items to divert them from landfill.

I am sure I have not covered all of the issues with waste management in our region and I also understand that this proposal will overwhelm the current regional structure. I feel it is necessary because of the current discussions at the Committee meetings and the need for action. I don't see any other way to answer the questions raised by the Committee members.

I appreciate everyone's input. Please try not to consider the incredible scope of this proposal but the issues that will arise from presenting the proposal. We will need to have facts to counter every possible argument. I am confident that we can access the information we need if all of the Executive is in support of the proposal.

I will be away this week so please take some time to think about the proposal and send me your comments. I would like to generate a list of items we need to research. I will get them all together this weekend and get answers before the December meeting. I would like to have a draft to present to the Committee at the next meeting.

If you have any questions I will try my best to reply this week as promptly as possible.

Kindest Regards,

Vicki

**b.) Economic Development Officer Interview Committee**

**2011-1212-02 Economic Development Officer Interview Committee**

**Councillor Jean Young/Councillor Sheila Mercer**

Resolved that the recommendations of the Economic Development Interview Committee be adopted as presented for the position of Economic Development Officer/Town Planner be offered to Jason Young with a start date of early January 2012.

In Favor            Mayor Dean Ball  
                         Deputy Mayor Sandra Pinksen  
                         Councillor Elmo Bingle  
                         Councillor Kerry Jones  
                         Councillor Sheila Mercer  
                         Councillor Myra Spence  
                         Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried.

**Economic Development Officer Position**

Councilor Jean Young  
Councilor Sheila Mercer  
Deputy Mayor Sandra Pinksen

A total of 17 applicants applied for the position of economic development officer/town planner.

Three people were interviewed:

Jason Young  
Ann Marie Cashin  
Karen Tulk

It is the recommendation of the committee that the position be offered to Jason Young with a start date of early January 2012.

**c.) Community Improvement Committee, December 1, 2011**

**2011-1212-03 Community Improvements Meeting of December 1, 2011**

**Councillor Sheila Mercer/Councillor Kerry Jones**

Resolved that the minutes/recommendations of the Community Improvement Committee meeting of December 1, 2011 be adopted as presented .

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Myra Spence  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried.

**COMMUNITY IMPROVEMENTS COMMITTEE**

**MINUTES OF MEETING**

**DECEMBER 1, 2011**

**Attendance:**

Sheila Mercer	Glynn Wiseman
Ivy Cassell	Sandra Perry

**Regrets:** Elmo Bingle                      Bonnie Beattie                      Barbara Ball

**Resignation:** The Committee was advised that Bill Stentaforad has resigned from the Committee. Sheila will forward a letter of appreciation for his participation over the past number of years.

**Updates:** Glynn gave an overview of the Student Employment Program for the summer of 2011. He stated that, this year, the students were requested to assist with activities which included the Strawberry Festival. Most of the planned projects were completed. With respect to equipment, etc., he

advised that a Lawn Mower Rack is needed as well as a Cabinet suitable for the storage of the Committee's equipment.

Sheila advised that the Town has undertaken the responsibility of erecting the Gazebo at the end of Lakeside Drive and the Viewing/Parking area across from Butt's Garage on Nicholasville Road.

**Budget 2012:** There was discussion concerning the 2012 Budget. Sheila has requested the same amount as last year.

**Work Plan 2012:** There was discussion concerning the work plan for 2012. The following projects are ear-marked:

- The triangle at Garden Road and Main Dam Road;
- The trimming of and relocation of certain shrubs at the Circle on Church Street;
- Assessment and replacement of benches on the trails and around town;
- Maintaining the area at Hancock's Road and Fifth Avenue
- Possible planting of bulbs, etc. at the Triangle between the TCH and Nicholasville Road;
- Students assisting with 2012 Strawberry Festival;
- Usual mowing and maintenance around Town.

**New Business:**

- **Tree of Memories:** Sheila advised that the Tree of Memories will be located on the property at the Town Hall and will be lit on December 8.

- **Arena Decorations:** Sheila and Glynn advised that the Arena Staff will be approached regarding the assembling of the tree and placing the garland and wreaths around the lobby. The tree decorations which have been hand made by the primary and elementary students will be ready by December 5 and the decorating will be done on December 9 at 9:30 a.m.

**Chamber of Commerce:** The Committee was advised that Paul Chauk is no longer with the Chamber and Angela Chynn is now in that position. Ms. Chynn will be contacted to invite her participation with the Committee.

**Christmas Lights Competition:** The Committee decided to discontinue this. The intention was to encourage business to decorate for Christmas and it was felt that this has been accomplished.

**Next Meeting:** The next meeting will be scheduled at the call of the Chairperson.

*Discussion:*

The digital sign is showing Merry Xmas to be changed showing Merry Christmas.

**d.) Finance Committee, December 7, 2011**

**2011-1212-04 Finance Committee Meeting, December 7, 2011**

**Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen**

Resolved that the minutes/recommendations of the Finance Committee meeting of December 7, 2011 be adopted as presented which includes approval items no. 1 to 9 for Bae Newplan – Deer Lake Road Upgrading 2011 for \$11,673.51, Bae Newplan – Water & Sewer Upgrading \$34,044.61 approved pending approval provincial government, Marine Contractors Claim 2 for \$255,780.32 approved pending approval provincial government, Marine Contractors Claim 3 for \$143,631.43 approved pending approval provincial government, Santec Consulting Ltd. for \$3,662.32 approved, Tax adjustments approved for Business Tax \$617.81, business closed; Property Tax Exemption approved for \$1,910.80; Water/Sewer Rate Exemption approved for \$896.00, Accounts Payable \$109,126.19 approved, Elwood Basketball tournament donation approved for \$25.00 and Administration Staff approval for five people at \$200.00 each.

In Favor: Mayor Dean Ball  
Deputy/Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Myra Spence  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried.

Finance

December 7, 2011

Councillor Elmo Bingle

Deputy Mayor Sandra Pinksen

Maxine Hayden

1. Bae Newplan - Deer Lake Road Upgrading 2011 \$11,673.51 recommend approval.
2. Bae Newplan – Water & Sewer Upgrading \$34,044.61 approved pending approval provincial government.
3. Marine Contractors Claim 2 \$255,780.32 approved pending approval provincial government.
4. Marine Contractors Claim 3 \$143,631.43 approved pending approval provincial government.
5. Santec Consulting Ltd. \$3,662.32 recommend approval
6. Tax adjustments Business Tax \$617.81, business closed: Property \$1,910.80, exemption: Water 896.00 exemption.
7. Accounts Payable \$109,126.19 recommend approval.
8. Elwood Basketball tournament Donation of \$25.00 Recommend approval.
9. Administration Staff recommend 200.00 for five people.

**e.) Town Manager Action Report for November 28, 2011. For information purposes only.**

Town Manager Action Report for  
Meeting No. 1223 held  
November 28, 2011

No	item	Dept.	Person responsible	Task/request	Date
1	Nick Wight	Admin	TM	Letter written regarding land development onto Mrs. Wight's	November 30,2011
2	Nick Wight	Admin	TM	Called Nick November 29 apologize for not inviting him to meeting told him I would be writing owner of property	November 28,2011
3.	Reid's Lane	Admin	TM/PW	Culvert town crew will install culvert.	November 30,2011
4.	Philip Pears	Admin	TM/Pat	Notify application approved	November 29
5	Kent Nichols	Admin	TM/Pat	Application approved	November 29
6	Commerce Street	Admin	TM	Request for sign denied	November 30
7	Quarry permits	Admin	TM	13 Quarry permits	November 29
8	Salvation Army sign	Admin	TM/PW	SIGN	November 29
9	Cyril McCarthy	Admin	TM/Council	Meeting set up to discuss intersection they would like Town to get plans drafted up so they can look at them, to see how it could affect their off ramps	December 07,2011
10	Interviews Economics Development officer	Admin	Committee/ TM	Interviews held recommendation made to council	November 29
11	Art Skinner	Admin	TM	Request for meeting December 19,2011	Awaiting on confirmation on date

Nick Wight thanked council for their response re issue on Wight's Lane/Chaulk's Lane .

There is a concern regarding the liquor store in a grocery store. To have a letter written to Newfoundland Liquor Corporation on the status.

**f.) Public Works Superintendent's Report, November 28<sup>th</sup>. To December 9, 2011. For information purposes.**

Report From: Public Works Superintendent David Thomas

Prepared For: Council & Management Team

Date Prepared: December 12, 2011,

Timeframe: November 28, 2011 – December 9, 2011

Road:

- Prepared and paved road cuts on George Aaron Drive and Spruce Street
- Installed new culverts on Reids Lane
- Vacuumed culverts on Garden Road and Goose Arm Road

Water:

- Repaired service lines on Wight's Lane and Third Avenue
- Flushing hydrants and vacuuming out hydrants
- Emergency water line break on Third Ave
- Repaired curb stops on Chapel Hill, Nicholasville Road and South Main Street
- Clean filters at Filtration plant and intake pipe

Sewer:

- Sewer plug on Pine Street
- Vacuumed out manholes on Whites Road and Shears Place

Snow:

- 1 day of snow clearing
- 3 days sanding roads

Building Maintenance:

- Electrical Repairs at Depot and Recreation Center

Misc :

- 2 days of safety training for employees
- Put markers on benches, fire hydrants and guide rails
- Put lights on tree outside office
- Removing blown trees
- Hauled Class A from Day Park

**g.) Environment & Housing Committee, December 12, 2011**

**2011-1212-05 Environment & Housing Committee of December 12, 2011**

**Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle**

Resolved that the minutes/recommendations of the Environment and Housing Committee meeting of December 12, 2011 be adopted as presented approval given to subdivide land one parcel 2000 square meters and another parcel at 4000 square meters at 25 George Aaron Drive, shed for 23 Oake's Road approved, cottage for 23A Meadow Lane approved pending approval of government services for septic system and dug well, to operate a business at 17B North Main Street approved pending approval of government services and 4-plex apartment building at 12 Philip Drive, this is a discretionary use and must be advertised and proposed road extension will be required.

In Favor                      Mayor Dean Ball  
    Deputy Mayor Sandra Pinksen  
    Councillor Elmo Bingle  
    Councillor Kerry Jones  
    Councillor Sheila Mercer  
    Councillor Myra Spence  
    Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried.

To review how much land is available in the Philip Drive area.

Environment & Housing  
 December 12, 2011

In attendance  
 Deputy Mayor Sandra Pinksen  
 Councillor Shelia Mercer  
 Maxine Hayden  
 Dave Thomas  
 Terry Barnes

NO	Address	Description	Recommendation
01	25 Goose Arm Road	Permission to subdivide land (1) 2000 square meters (2) 4000 square meters	Recommend approval
02	23 Oakes Road	Shed Length 9.1M, width 7.3 M, Height 3.6M, 1.3 M from Rearyard, 1M from Sideyard , 7.6M from dwelling,	Recommend approval
03	23A Meadow Lane	Cottage length 26, with 52, has easement for road, on site of existing cabin, requires septic system and dug well	Approved pending approval of government services
04	17 Lakeside Drive	Relocate existing garage onto dwelling Sideyard 21 feet rear yard 25 feet	Recommend approval

05	17B North Main	Vogue Optical	Approved pending approval government services
06	12 Philip Drive	4 Plex apartment building	This is a discretionary use and must be advertised Proposed Road extension will be required.

**h.) Economic Development Committee, December 12, 2011**

**2012-1212-06 Economic Development Committee of December 12, 2011**

Resolved that the minutes/recommendations of the Economic Development Committee for December 12, 2011 be adopted as presented that to hire Jason Young as the Economic Development Officer with the start date early January 2012.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Myra Spence  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried.

Economic Development  
December 12, 2011

Councillor Jean Young  
Councillor Shelia Mercer  
Deputy Mayor Sandra Pinksen  
Maxine Hayden  
Cyril Kirby

The position for economic development officer was offered to Jason Young. He should be starting early in January 2012.

Purchase of Equipment:

Purchase 2 Panels 60 x 60,

Lapel pins quote from Safety Marketing for the size, could be reduced to 1" and the shape can be changed slightly to provide you with rounded corners.

1" pin 500 \$.93ea 1000 \$.66ea recommend that we purchase 500 1" pins from safety marketing.

Check with Mr. Young on computer should have Publisher , Word, Excel,

Next committee meeting is January 10<sup>th</sup> , 2012 at 9:00 A.M.

Invite Jason Young to meeting.

<b>Budget 2012, December 12, 2011 from Councillor Elmo Bingle</b>
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Your Worship, fellow councilors and members of the gallery, as Councillor and as Finance Chair for the Town of Deer Lake, it gives me great pleasure to present the Budget for 2012 taxation year.

I would like to take this opportunity to thank the finance committee, all of council and the members of our management team . We all worked together to bring forth this important financial document and forecast for 2012. All involved played an important role in this balanced budget of 6.3 million.

I am very pleased to announce that there will be no increase in the mill rate for 2012, also water and sewer will remain status quo as well as business taxes and business tax incentives.

We are pleased to announce Capital Works commitments to finish Colbourne and Birch. Also continuation of gas tax funding in areas of Town will be reviewed and repaired under a priority level. The Town has also applied for capital works for Middle Road and Gatehouse road.

The Town will be adding a new Tandem snow plough to our fleet to ensure the Towns commitments to clearing our streets in a timely manner. Our public works will also be upgrading and repairing our blowers at the Lagoon site, as well as continued maintenance on our lift stations.

The Town will also have a new economic development officer starting in January 2012.

Interest on delinquent accounts annual rate will stand at 12 per cent and we will be offering residents a ONE MONTH discount of three percent if all accounts current and arrears are paid in full by January 31,2012

Note: all taxes due and payable by March 31,2012. For those delinquent accounts staff have been instructed to be firm in collection arrears as we need 100% collection to operate our Town.

Your worship, this concludes my presentation of the town of Deer Lake's budget for 2012, I would now like to made a motion for its adoption.

**2011-1212-07 Budget 2012**

**Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen**

Resolved that the budget for 2012 be adopted as presented below :

REVENUE:

Local Revenue		
Property Tax	2,434,587	
Business Tax	575,000	
Poll Tax	100,000	
Water & Sewer Tax	1,091,440	
Grant in Lieu Taxes	215,754	
Tax Agreement Grants	11,205	4,427,986
Other Revenue		
Municipal Operating Grant	260,545	
Prov. Debt Water/Sewer	396,346	
Licenses & Permits	131,550	
Misc. (Specific)	746,066	
Waste Disposal	24,598	1,559,105
Recreation		
Stadium	208,500	
Rent	9,879	
Pool Complex	108,750	
Bowling Alley	70,672	397,801
TOTAL REVENUE		6,384,892

EXPENDITURES

Administration		
Wages & Related	258,243	
Office Expense	150,000	
Other Administration	68,323	476,566
Protection of Persons/Property		
Fire Protection	42,050	
Police Protection	69,989	
Street Lighting	140,000	
Other Protection	7,600	
Emergency Planning	35,040	294,679
Garbage Collection		
Garbage Collection	305,000	305,000
Recreation		
Stadium	460,227	
Other Recreation	23,500	483,727
Water Supply		

Labour Water/Sewer Sewer System	287,688	287,688
Sewer System Control to Capital	360,002	360,002
Administration	50,750	
Fire Protection	40,000	
Stadium	37,994	
Other Public Works	426,132	554,876
Other Expenditures		
Other Expenditures	227,753	227,753
Bowling Alley		
Salaries & Related	69,576	69,576
Professional Development		
Professional Development	25,000	25,000
Council		
Council	51,320	51,320
Property Assessment		
Property Assessment	75,458	75,458
Fleet Maintenance		
Salaries & Related	161,155	161,155
Road Maintenance		
Salaries & Related	433,372	433,372
Snow Clearing		
Salaries & Related	265,075	265,075
Community Improvements		
Salaries & Related	26,110	26,110
Tourism Marketing		
Tourism	45,900	45,900
Debt Charges		
Debt Charges Water/Sewer	1,914,482	1,914,482
Parks & Playgrounds		
Salaries & Related	86,973	86,973
Swimming Pool		
Salaries & Related	232,180	232,180
Election		
Office Expense	8,000	8,000

TOTAL EXPENSES

6,384,892

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Myra Spence  
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried.

Mayor Ball commended the Finance Committee and Council for their dedication in putting the 2012 budget together.

**Tax Rates 2012**

**2011-1212-08 Tax Rates 2012**

**Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen**

Resolved that the Tax Rates for 2012 be adopted as presented.

**TOWN OF DEER LAKE**

**2012 Tax Rates**

**Property Tax 8.5 Mills ( on the assessed property value)**

**Minimum Property Tax \$495.00 per year.**

**Business Tax**

**Drug Stores 10.5 mills (on the assessed property value)**

**Business Tax 12.5 mills (on the assessed property value)**

**Bulk Oil Storage Plants**

**Funeral Homes**

**Doctor & Dental Offices**

**Professional Offices (lawyers, engineers, physiotherapist, accountants, etc.)**

**Business Tax 69.5 mills (on the assessed property value)**

**Financial Institutions**

**Insurance Companies**

**Car Rental Agencies**

**Business Tax 15.5 mills (on the assessed property value)**

**Mail Order Offices (Sears)**

**Business Tax – Hotels/Motels**

**Small: 1-59 rooms, business tax of 8.5 mills**

**Medium: 60-99 rooms, business tax of 5 mills**

**Large: 100 plus rooms, business tax of 2.5 mills**

**Business with “No Fixed Place of Business” will be taxed 1% of Gross Revenue.**

**Utilities and Cable Companies 2.5% of Gross Revenue**

**All other businesses 8.5 mills on the assessed property value. Minimum Business Tax \$399.00 per year.**

**Water/Sewer Tax \$448.00 (Residential & Commercial)**

**Water/Sewer Tax \$448.00 (per unit in apartments)**

**Water Tax \$338.00 (Residential & Commercial)**

**Water Tax \$338.00 per unit in apartments**

**Water Tax \$1.53 per thousand gallons on public buildings (schools)**

**Water/Sewer Tax Bed & Breakfast – Up to 6 rooms - \$896.00, More than 6 - \$1344.00**

Poll Tax	\$345.00 per year
Direct Sellers Tax	\$50.00 per 30 day consecutive period to a maximum of \$399.00 per year
Hotels/Motels	Flat Water Rate + \$30.80 for each room or Flat Water/Sewer + \$37.55 for each Room – same applies for senior citizen homes.
Tax Certificates & Compliance Letters - \$50.00 each	
Taxi Permits - \$70.00	
Residential Building Permits	
New Construction	\$1.00 per sq. m of gross floor area
Extensions	\$1.00 per sq. m of gross floor area
Accessory Buildings	\$1.00 per sq. m of gross floor area (Minimum of \$50.00)
Basement apartments	\$1.00 per sq. m of gross floor area
Renovations/Improvements	\$25.00 construction value less than \$5,000. – \$50.00 over \$5,000
Swimming Pools	\$50.00
Fencing	\$25.00
Discretionary Use/Variance	\$60.00
Quarry Permits	\$600.00 per year
Town Plan Amendment Fee	\$400.00 plus advertising/hearing costs
Zoning Amendment Fee	\$100.00 plus advertising costs
Water/Sewer Connection Fee	\$1000.00 (water - \$500.00 – Sewer - \$500.00)
Water Turn on/off Fee	\$25.00
Community Service Fee	\$9000.00
Commercial/Industrial/Institutional Building Permit	
New Construction	\$4.25 per \$1,000 construction value
Extensions	\$4.25 per \$1,000 construction value
Accessory Buildings	\$4.25 per \$1,000 construction value
Renovations/Improvements	\$100.00
Commercial – Other	\$4.25 per \$1,000 construction value
Other	
Installation of Signs	\$50.00
Demolition Permits	Minimum \$25.00
Dumping Fee – Non Resident	\$20.00 per load
Letters of Confirmation	\$100.00 (zoning/compliance)
Information Requests	\$50.00 per hour – (Property Information Research Data Analysis)
Subscriptions	\$50.00 per year (Plan and Zoning Regulation Updates)
Copies of Municipal Plan and Development Regulations - \$25.00	

**Discounts 3% - if paid by January 31, 2012**

**Interest on delinquent accounts:**

**Annual rate of 12%**

**ALL TAXES ARE DUE AND PAYABLE BY MARCH 31, 2012**

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Myra Spence  
Councillor Jean Young  
In favor 7; opposed 0; abstained 0. Carried.

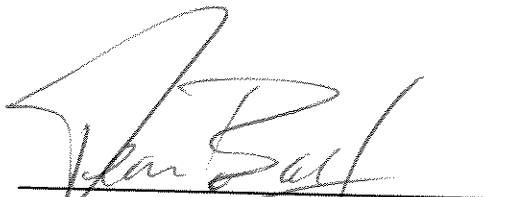
**Adjournment**

**2011-1212-09 Adjournment**

**Deputy Mayor Sandra Pinksen/Councillor Myra Spence**

Resolved that since there is no further business in urgent need of discussion that the meeting adjourn at 8:41 pm with the next two regularly scheduled meetings set for Monday, January 9, 2012 and January 23, 2012 at 7:30 pm.

In Favor: Mayor Dean Ball  
Deputy Mayor Sandra Pinksen  
Councillor Elmo Bingle  
Councillor Kerry Jones  
Councillor Sheila Mercer  
Councillor Myra Spence  
Councillor Jean Young  
In favor 7; opposed 0; abstained 0. Carried.

  
\_\_\_\_\_  
Mayor Dean Ball

  
\_\_\_\_\_  
Gordon Hancock, Town Clerk