

Minutes of the regular meeting of council held Monday, May 30, 2011, No. 1212 held in Council Chambers, 6 Crescent Street

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

Also in Attendance: Town Manager, Maxine Hayden
Town Clerk, Kimberly Reid
Public Works Superintendent: David Thomas

Gallery members: Paul Hutchings, The Western Star and Bill Hayden

Delegation: Deer Lake Strawberry Festival Committee members: Angela Chynn, Torena Wiseman, Amanda Freake

Delegation welcomed to the meeting. The floor was turned over. Meeting highlights noted below in point format:

- Having difficulty putting all the information together from the past committee
- Time restraints of getting everything organized
- Current committee has agreed to committing five years to the festival
- Goals include making it a fun, inviting atmosphere affordable by all
- Some key areas of focus are volunteers, resources, finances, business community to name a few
- Committee has implemented new fiscal controls on all transactions
- Committee has reviewed government funding opportunities
- Committee has inherited a pre-planned budget

- Need about \$10,000.00 for entertainment and \$8,000.00 for the sound system. Also Molsons have reduced their contribution.
- Currently doing a cookbook fundraiser along with a few other small events leading up to the festival
- Discussion on possibility of summer students assisting.
- Discussion on the possibility of acquiring the tent which has been used in the past for the beer tent
- Dan Spence Refrigeration will assist with a donation of a trailer for the transport of the items for the festival to and from the field.
- Area by entrance will be repaired by the Town. Small culvert/crushed stone will be installed – whatever the Town Superintendent feels will fix the problem.
- Committee requested that the budget allotment for the festival be increased in the budget of 2012 from \$1000.00 to \$2500.00.
- Requesting that the Town assist if funds run too low.
- A Sundance is scheduled for two weeks before the Strawberry Festival. Another of the new events includes a 5 K run.
- Council will review the situation and inform the committee of areas where we can be of assistance. Delegation left on a positive note.

Meeting called to order at 7:37 pm.

2011-0530-01 Minutes, Meeting No. 1211 held May 16, 2011

Councillor Sheila Mercer/Deputy Mayor Sandra Pinksen

Resolved that the minutes to meeting no. 1211 held Monday, May 16th, 2011 be adopted as presented with three corrections including:

1. Environment/Housing Report of May 11 – repair numbering
2. Public Works Report, May 13 – item No. 1, “41000.00” should be “\$1000.00”
3. Statement “Cheque for the grant is not to be cashed” is to be removed from the record.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor: 7; opposed 0; abstained 0. Carried.

2011-0530-02 Minutes, Special Meeting – May 20, 2011

Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen

Resolved that the minutes to the Special Meeting of Council held Friday, May 20, 2011 be adopted as presented with no errors or omissions.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor: 7; opposed 0; abstained 0. Carried.

Business Arising – 2 Items:

1. Budget Review as postponed from Meeting No. 1211, May 16, 2011

Revenue

Name	Budget	Actual	Variance %
Local revenue	4,310,401	4,161,991	96
Other revenue	674,460	455,834	67
Prov. grants	740,336	874	1
Recreation	194,500	102,769	53
Pool	110,188	39,457	35
Bowling alley	78,526	27,980	35
Rent Depot	9,879	9,879	100
Gas tax	207,704		
Total	6,325,994	4,798,784	75

Expenses

Name	Budget	Actual	Variance %
Administration	480,938	119,429	25
Protection	271,234	88,054	32
Garbage	304,000	89,743	30
Recreation	463,994	188,036	40
Water	257,627	98,202	38
Sewer	282,508	116,456	41
Contr. Capital	563,058	351,837	62
Other expenditures	303,009	30,945	10
Bowling alley	83,021	29,006	35
Prof. Development	24,500	5,689	23

Council	50,575	11,334	22
Assessment	74,095	37,047	50
Fleet maintenance	148,995	112,312	75
Road Maintenance	407,258	85,145	21
Snow clearing	226,044	179,755	79
Community Imp.	26,610	3,013	11
Tourism marketing	34,000	705	2
Debt charges	2,064,405	78,386	38
Parks & Playgrounds	58,622	14,461	34
Pool	194,501	85,512	44
Election	7,000	3,494	49
total	6,325,994	1,728,561	27

Overall the revenue is in line we have 78% of our budget charged out the rest will be charged as it becomes due mostly the Provincial grants.

Expenses overall are at 27 percent which is in line.

However we have to watch snow clearing 79 %, compared to 2006 it was 47% and 2008 it was 87%, fleet maintenance 75% compared to 2006 it was 69% and 2008 it was 51%.

Some posting changes are being made to Fleet Maintenance to adjust these budget numbers by about \$8500.00.

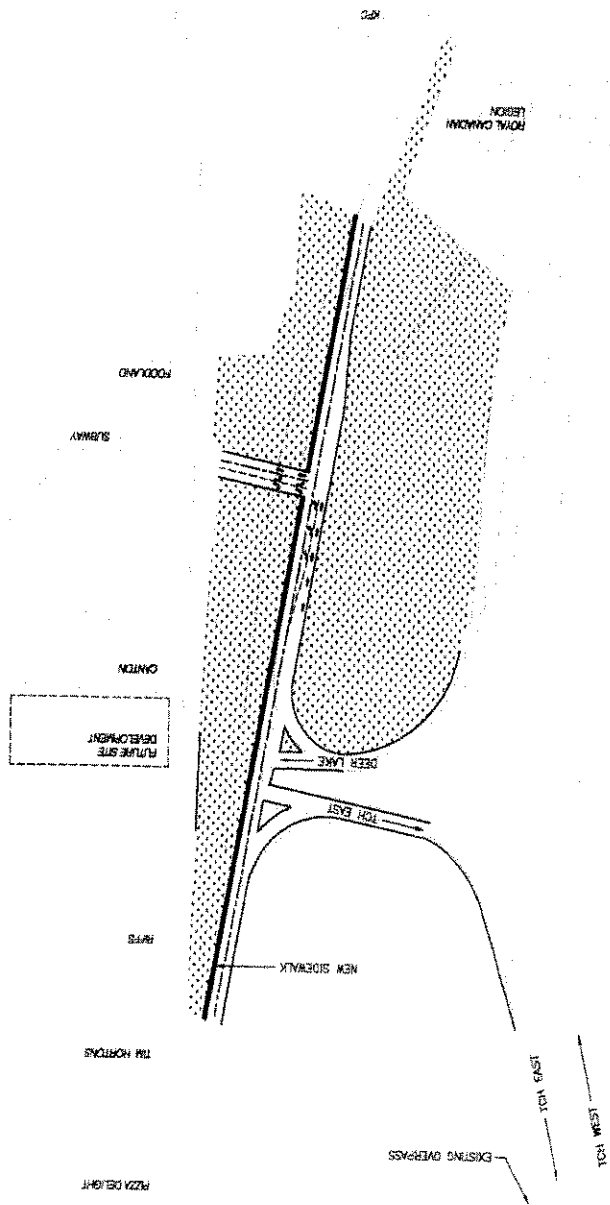
2. Tim Horton's Camp Day

Just a reminder to council that this item is scheduled for June 1st.

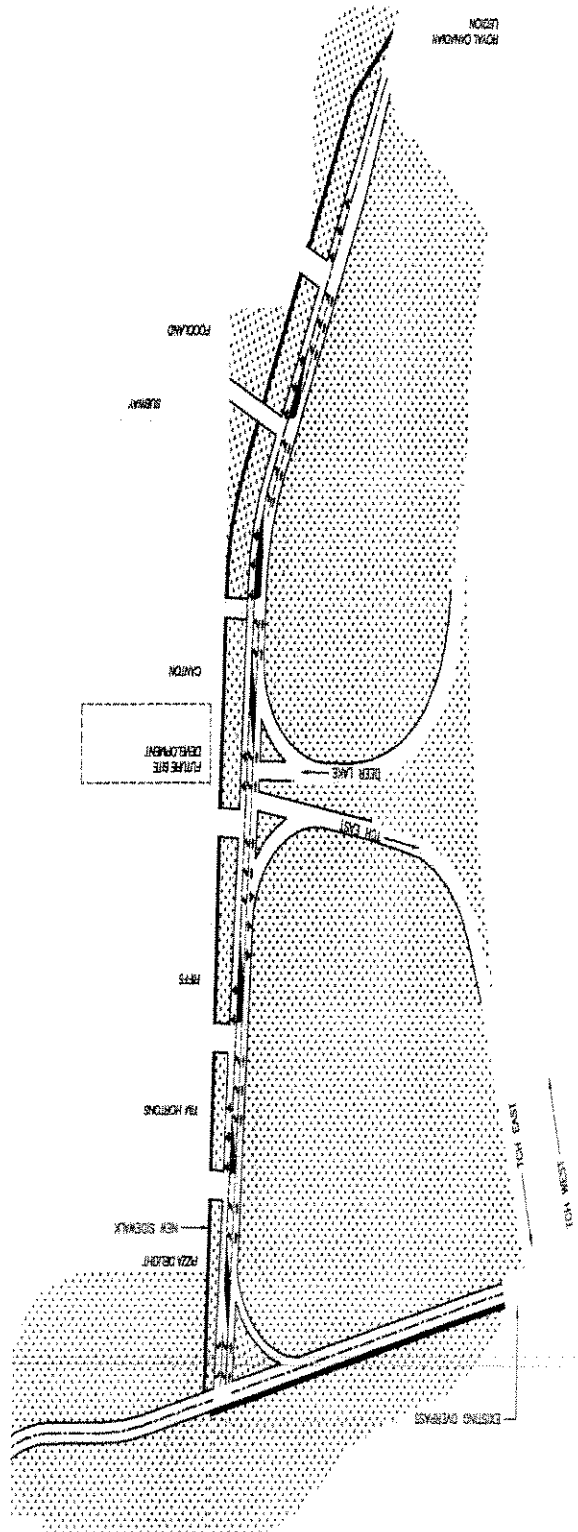
New Business – 2 Items

1. Commerce Street interchange with Nicholasville Road

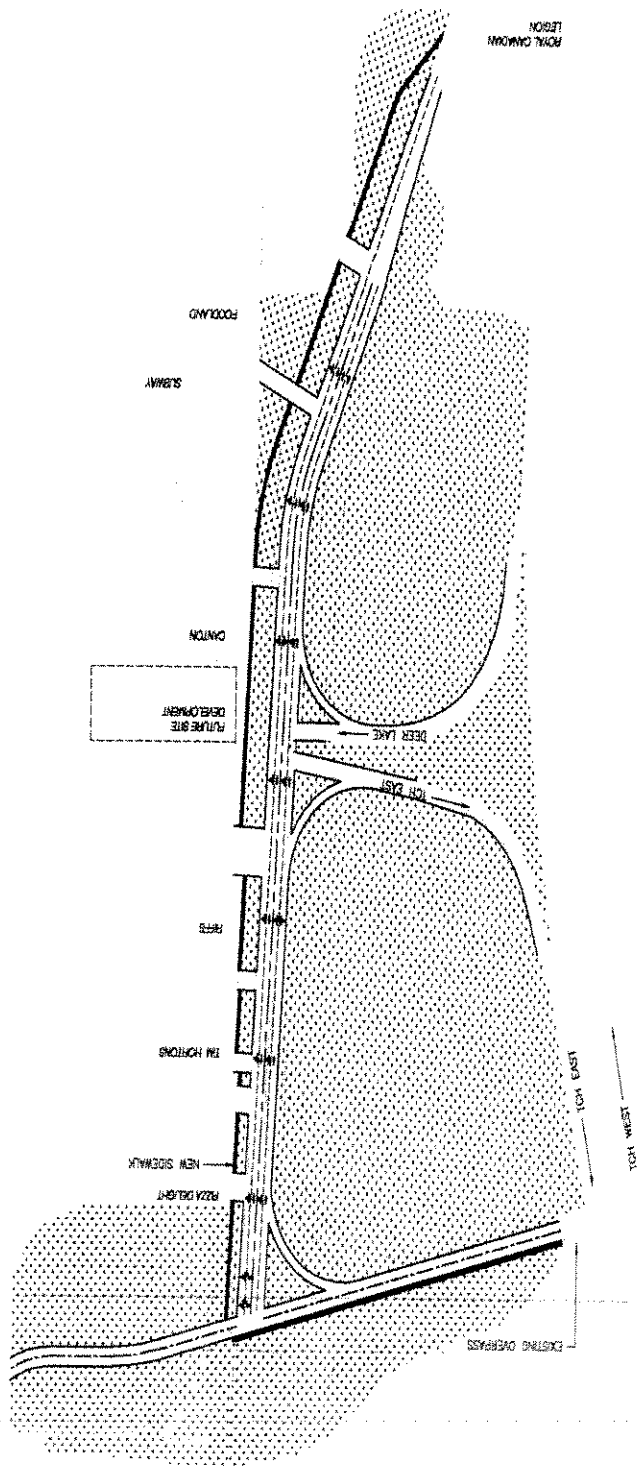
Four concept drawings were presented for discussion (all are pasted below). Public meeting to discussion options is to be arranged with the Business owners for this section of town for Monday, June 6th, 2011 at 7:30 pm providing Mr. Darren Fitzgerald from Dept of Transportation and Works can be in attendance. A report of this meeting will be brought back to council.



Concept #2



Concept #3



Concept #121

Mayor Dean Ball left the meeting at 7:56 pm declaring conflict of interest. Deputy Mayor Sandra Pinksen assumed the chair.

2. Moving Fill: Dwight McKay

Request received from the party noted above to move 200 to 250 loads of fill from the intended future subdivision site of Mr. Lawrence Lavers off of Goose Arm Road.

General Discussion:

- Fill is required for the new A&W Site as a lot of bog is needed to be removed.
- Movement would take about 4 weeks
- Concerns expressed over the road and the past concerns expressed by the residents of this area (dust, noise, mess on the road)
- Note was made that times for the movement of the fill could be restricted as well as the number of loads per day
- Slope of the hills and banks in this area was noted
- Preliminary drawings have been received on the intended subdivision – however grades are missing from them.

2011-0530-03 Request to Move Fill from Lawrence Young Land, Goose Arm Road

Councillor Elmo Bingle/Councillor Sheila Mercer

Resolved that the request from Mr. Dwight McKay of B&S Trucking to move about 200-250 loads of fill from property off of Goose Arm Road belonging to Mr. Lawrence Young hereby be deferred until more information is obtained on the intended subdivision/land development.

In favor: Deputy Mayor Sandra Pinksen

Councillor Kerry Jones

Councillor Sheila Mercer

Councillor Elmo Bingle

Councillor Jean Young

Councillor Myra Spence

In favor: 6; opposed 0; abstained 0. Carried.

Mayor Dean Ball re-joined the meeting at 8:16 pm.

Correspondence

No.	Name	Regarding	Response
1	Municipalities NL (MNL)	a) First Call – 2011 MNL Resolutions for annual general meeting b) Infonote	For information purposes.
2	Professional Municipal Administrators (PMA)	a) Convention 2011-Recap April 6-8 b) Western/Regional Meeting & Professional Development Session Deer Lake Motel, June 17, 2011 c) NLIS 2- Spring Fire and Emergency Services Training School	For information purposes.
3	Government of NL – Government Services Centre	a) Bacteriological Water Analysis Report b) Boil Water Advisory- Pine Street, Humber Canal, Grand Lake	For information purposes.
4	Dept of Municipal Affairs	a) Awaiting 2010 Audited Annual Expenditure Report b) Office relocating to Sir Richard Squires Building, May 16	Due date: May 31, 2011. As soon as the Town's audit is adopted, the document will be submitted to government. Meeting is to be scheduled with the Auditor for Monday afternoon (June 6 th) before 3 pm. Council

			will be informed.
5	Dept of Environment & Conservation	<ul style="list-style-type: none"> a) 2010 Annual Drinking Water Quality Report, Deer Lake b) Permit for Development in Protected Public Water Supply Area c) Birch & Colbourne Street Water & Sewer Upgrading 	Town Manager and Town Superintendent will speak with the Dept re our Lanier index and if it is corrosive to our lines.
6	Statistics Canada	Capital and Repair Expenditures Actual 2010	Town Manager is addressing.
7	Poole Althouse	<ul style="list-style-type: none"> a) McKay's Contracting v. Town of Deer Lake, EDM Consultants 2001 Limited and Bronson Short b) Re: R. v. Amanda Langdon 	For information purposes.
8	Western NL Oil & Gas	Deadline – 6th International Symposium on Oil & Gas Resources, August 23-25 – Marble Mountain	For information purposes.
9	Humber Economic Development Board	Capital Grant Program	Recreation Director is aware of this application.
10	ACAP Humber Arm	Storage/Damage Analysis for Blue Gulch, Coastal Matters Presentation May 26, 2011	For information purposes.
11	OH&S	Workshop Overview	For information purposes.
12	Recreation	E-News – May 24, 2011	For information purposes.
13	Terry Kelleher	Children's Entertainer	This item is to be referred to the Strawberry Festival Committee.
14	SOPAC	Save Our People Action Committee	For information purposes.

15	Humber Lodge	Water in basement	Town Superintendent will do a test of the water from their faucet and from the leakage to see if the reading is similar. Report will be brought back.
16	Canada Post	Work disruption	For your information
17	Elwood High	a) Grad June 23, 2011 b) International Canon Envirothon competition in Sackville, New Brunswick July 24 to 29 ,2011	a) Mayor will attend. b) Deferred to Finance
18	Maxxam	Certificate of Analysis	For information purposes.
19	Emmanuel Pentecostal Church	Use of Bowater Field June 26 to September 4, 2011	Item is referred to the Recreation Director to ensure that there are no scheduling conflicts – otherwise, the same practices as past years.

Reports

Recreation, May 31, 2011

2011-0530-04 Pool Upgrades/Repairs and Shut-Down for June 27, 2011

Councillor Myra Spence/Councillor Kerry Jones

Resolved that the Town of Deer Lake allow repairs to the Pool area to take place for a cost of \$3200.00 plus HST. Frameway Construction will complete the work. Costing for this repair will be taken from the pool budget of 2011 by canceling the purchase of the tot docks. Further requirements for shutdown and employees procedures will take place as per the report attached herein.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor: 7; opposed 0; abstained 0. Carried.

Swimming Pool Shutdown report from Glynn Wiseman, Operation Supervisor, Recreation Department

Typically during the summer we offer 3 blocks of swimming lessons and between each block of lessons we offer a one week lifesaving program if we have the interest.

July 4th – 14th lessons (approximately 45 children who can book in later lessons)

July 18th – 22nd Bronze Medallion (offered when we have demand 12 students max)

This is the best time of year for the proposed shutdown to repair the pool tile, because this is the time when we will disrupt the least amount of people and programs.

We should look at shutting down June 27

The time line for repairing the pool is

7 Days

- To drain, remove the damaged tile and dry the concrete
- To repair the pool bottom and install the expansion joint and tile
- drying time
-

10 days to 2 Weeks

- To refill the pool, add chlorine, filter, heat up the water and vacuum.

I have chosen this time so that I am still able to offer the Deer Lake Summer Sports Program 3 weeks of pool time, it won't interfere with the Hockey School bookings and I can still offer 2 blocks of regular summer swimming lessons.

During the first week the pool is closed I have to do staff training and some general maintenance in the swimming pool area. I also have to have the steel doors replaced on the exterior of the swimming pool because they are rusting through.

Staff hours during the shut down after maintenance and training are complete.

Part-time Lifeguard for 2 weeks -188 hours

Full time for 1 week - 40 hours

Full Time CPO hours for 1 week - 40 hours

I have the full time staff working the week the water is being put back in to the pool to vacuum and add chemicals.

The cost to repair the pool is \$3200.00 plus HST Materials and Labour. This is from a quote from Frameway Construction. Straight Line was not interested in quoting the job and neither was Row Brothers, they were the original contractors. Nichols renovations did quote the job and came in lower but the product they were going to use for the expansion joint is a caulking formulated for swimming pool but we had problems with it in the past because it would not harden and it came off on swimmers bathing suits and their bodies. We had to purchase new suits and we had to have the caulking removed.

To offset the cost of repairing the pool we will not purchase the tot docks we originally had in our capital \$1988.00 Plus HST. We will request this again in 2012 capital.

Western Trails Committee, May 24, 2011 – This report is for information purposes.

Map was made available for all to view for input.

Delegation Meeting: Western Trails Committee Meeting

Date: May 24, 2011

Location: Pasadena, Lillian's Restaurant

In Attendance:

No.	Name	Agency	e-mail	Contact #
1	Kerry Jones	Deer Lake		636-2354

2	Dean Ball	Deer Lake	Deanball_@hotmail.com	636-2599
3	Bruce Nicholl	NLSF	Nicholl@nf.sympatico.ca	632-1736
4	Terry Morrison	NL T' Railway Council	trailway@NFLD.net	256-8833
5	Otto Goulding	Pasadena	ottogoulding@nf.aibn.com	686-2704
6	Leona Gillette	Steady Brook		639-9476 638-2712
7	Kimberly Reid	Deer Lake	deerlaketownclerk@nf.aibn.com	636-2221
8	Gary Kelly	Corner Brook	GaryKelly@gmail.com	660-0100
9	Donna Francis	Corner Brook	dfrancis@cornerbrook.com	640-6762

Meeting in point format:

- Map of proposed areas of concern and proposed areas for the trail was viewed.
- Copy given to each party to bring back to their associations/councils for viewing/input
- All meeting times are to be set to begin at 7:30 pm to save confusion
- Discussion about motorized and non-motorized trail way users
- The Trans Canada T' Railway is really not an organization that would be a big supporter of the multi-trail – they could support a non-motorized trail.
- Trans Canada T' Railway has funded projects on the island before – now there is a policy change and are no longer connected to ATVs
- Concept of the trail way being a “split trail” is not a new concept – general discussion
- Mention was made about portions of the trail being designated red and green
- Issue with South Brook – more details will come to light after the town finishes their drilling for a well. At the meeting in the fall, the committee will know more particulars about this section of the trail and its possible location/obstacles.
- Kruger roads have been included in the concept as a part of the trail way
- Goal is to have the trail completed by 2017
- Funding and possible partners was discussed.
- Mention was made that it is necessary to get the committees ideas on Government's radar
- Mention was made that the old railway bed is a beautiful ride. There are only a couple of small obstacles between Deer Lake and Pasadena right now.
- Next meeting is to be scheduled for September – sometime after Labour Day and will be hosted by the City of Corner Brook in their new office on a Tuesday evening at 7:30 pm.

Community Improvements, May 17, 2011

2011-0530-05 Community Improvements Committee meeting of May 17th and Newfoundland Power Beautification Project

Councillor Sheila Mercer/Deputy Mayor Sandra Pinksen

Resolved that the minutes/recommendations of the Community Improvements Committee Meeting held May 17, 2011 be adopted as presented and as noted in the report attached herein. Further be it resolved that the Town of Deer Lake provide assistance to Newfoundland Power during the beautification project scheduled for June 7, 2011.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor: 7; opposed 0; abstained 0. Carried.

Community Improvements Committee minutes/notations, May 17, 2011

Attendance:

Sheila Mercer	Paul Chaulk	Ivy Cassell	Glynn Wiseman
Bonnie Beattie	Bill Stentaford	Sandra Perry	

Regrets: Barbara Ball

Student Workers: Glynn advised that Applications for Funding through the usual agencies had been submitted. In the meantime, we can hire at least 4 students and interviews will be conducted on or around May 19.

Seniors of Distinction: Sheila reported that Paul had been completing the necessary paperwork.

NL Power Project: Sheila reported that the afternoon of Tuesday, June 7 had been scheduled for NL Power to continue with their proposed project at the new boat launch at Nicholville Bridge.

“Enviro” Seminars: It is hoped that at least 3 “Enviro” seminars, each of ½ hour duration, would be held on Wednesday, June 8. The topics are to be decided but would include a session on composting.

Compost Bins: Sheila advised that a limited number of compost bins are available at the price of \$22.00 each. If necessary, we may be able to order more through MMSB.

Beach Clean-up: Saturday, June 11th, has been scheduled for the Beach Clean-up. Concentration would be applied to the area across from Butt’s Garage. Promotion would be done through the Schools, Church Bulletins, Town website, Chamber of Commerce website, Channel 9 Public Service Announcements and the town’s Facebook page.

Green Space Projects: The areas at the corner of Garden Road and Main Dam Road and the Circle at Church Street are still identified as possible projects. It is hoped to remove some of the larger trees and shrubs from the circle and transfer them to Garden Road/Main Dam Road. As many pedestrians who would be walking to the Canal would be passing that area, it was suggested that a bench or two be placed in that area. Regarding the circle at Church Street, Sheila will be meeting the Town Superintendent to discuss the best solution for that area.

Annual Business Summer Beautification Contest: It was agreed that this Contest will proceed again this year. Contact will be made through the usual sources.

Benches: Glynn advised that he has spoken with Western Steel regarding new benches made of metal legs and wooden backs and seats. The price quoted was \$353.00 plus HST. As many of these benches are placed in someone’s memory or as an acknowledgement, an engraved plaque also has to be considered bringing the total cost to approximately \$400.00 to \$450.00 each. The Committee is considering this type of bench in order to be consistent with those being placed by the Deer Lake Tourism Development Corporation. Glynn also advised that he currently has requests for (3) benches with (2) to be placed in specific locations on Main Street.

Community Improvement Van and Equipment: Glynn gave an overview of the following:

Van: the van is being prepared for usage. He is awaiting a quote on the cost of installing the additional seats and belts.

Lawnmowers: A tender will be requested to all local providers seeking the cost, warranty and local servicing of the machines required.

Mechanical Earth Auger/Post Hole Digger: Glynn suggested that there is a need for such a piece of equipment and further suggested that perhaps the Committee should purchase its own. This piece of equipment prices at around \$950.00 plus HST. The Committee will discuss this possible purchase at a later date.

Strawberry Festival: A request has been made by the Festival Committee for assistance in setting up and dismantling the site and possible ticket/ground support during the Festival. It was

agreed that we will assist where possible and would try to work an arrangement with the students regarding this request.

Community Bulletin Board: Sheila advised that there is a possibility of installing a digital Community Bulletin Board at the site on Commerce Street.

Chamber of Commerce Report: Paul reported that he will advise the businesses which are members of the Chamber of the Committees Annual Summer Beautification Contest.

Guide Rail at Foodland property: It was suggested that we try to determine who is responsible for the guide rail at that site and recommend that the proper agency repair or replace the damaged section.

Next Meeting will be at the call of the Chairperson.

Public Works Committee Meeting, May 25, 2011
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2011-05-30-06 Public Works Committee Meeting of May 25, 2011

Councillor Myra Spence/Councillor Elmo Bingle

Resolved that the Municipal Capital Works item concerning lifts of pavement be deferred until Council has an opportunity to meet with the MHA, Mr. Darryl Kelly; further be it resolved that the remaining items be approved or deferred as noted in the report attached herein.

In favor: Mayor Dean Ball
 Deputy Mayor Sandra Pinksen
 Councillor Kerry Jones
 Councillor Sheila Mercer
 Councillor Elmo Bingle
 Councillor Jean Young
 Councillor Myra Spence

In favor: 7; opposed 0; abstained 0. Carried.

Public Works Committee Meeting minutes/notations, May 25, 2011, 1 pm

In Attendance:

Deputy Mayor Sandra Pinksen, Chair

Town Clerk, Kimberly Reid

Councillor Elmo Bingle

Superintendent, David Thomas

Councillor Myra Spence

Delegation:

Ira Barter & Lesa Pike, Bae Newplan re: Municipal Capital Works project for Colbourne and Birch Street.

- Department of Municipal Affairs have stated that our document is ready for tender if we agree to only one 50 mm instead of our original two lifts of 38 mm each; one to be placed during the first year of the construction and the second to be placed during the following summer to allow for settlement or compaction of the soil
- Recommended that this item be discussed with council. In the interim, a fan-out e-mail is to be forwarded to all Municipalities via PMA requesting how they lay their asphalt – in one lift or two and whether or not it is during the same construction season.
- Further recommendation that the Town arrange a meeting with our MHA to relay concerns.

No.	Item	Issue	Recommendation
1	Tulk's Lane	Culverts & ditching – road is not yet town property	Pending. Meeting to be arranged with Kevin McKay and Winona Wight to try and come to a conclusion on this issue.
2	Young's Avenue	Sewer Problem. Sag in the line. Estimated to cost between \$3-4,000 to repair (this includes man power and road patching). Budget year to date: Supplies (Budget): 12,000.00 Used in Supplies: 2578.50	Recommend Approval. Line will be excavated and the line jacked up.
3	St. George's Lane	Culvert crossing Road is collapsed. Costing estimated at	

		\$1500.00 to replace including man power and asphalt. Road maintenance budget year to date: Budget: 75,000.00 Used: 22,000.00	Recommend Approval
4	Donald Cross 7 George Aaron Drive	Crown lands application incomplete. Town must state in writing that when road is constructed, that we will assume maintenance.	Recommend that we issue them the required letter to state that we will not assume the responsibility to the road until it is developed/inspected to municipal specifications.
5	DL Power Larry Marks	DL Power will be distributing a "Potential to Spill" notification to the general public.	For Information Purposes only.

NOTE: Superintendent will provide bi-weekly report as opposed to weekly as requested at the last regular meeting of council.

Environment & Housing, May 20, 2011

2011-05-30-07 Environment and Housing, May 20, 2011 Permits to Develop, Fence on Property, Renovations and Extensions

Councillor Kerry Jones/Councillor Sheila Mercer

Resolved that the Town of Deer Lake sell a small section of land to Chad Halfyard; approve a garage on 101 Goose Arm Road, approve a house and garage at 10 Reginald Drive; approve a home extension at 81 Goose Arm Road; approve a new dwelling and garage at 82 Riverbank Road pending advertisement for variance; new storage warehouse at 68 Wight's Road approved pending government service centre approval and defer a permit at 15 Scott Drive and all

subsequent permits in this subdivision until the hydrant complies with town regulations. All items detailed on the report attached herein.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor: 7; opposed 0; abstained 0. Carried.

Environment & Housing Minutes, May 20, 2011

Deputy Mayor Sandra Pinksen

Town Manager Maxine Hayden

Councillor Sheila Mercer

Public Works Superintendant Dave Thomas

1. Chad Halfyard – fence on property. Recommend selling piece of town land that the fence is located on at fair market value. However the height of the fence has to be lowered to meet the town regulations. Once lowered then the town will need to inspect it for height.
2. Chad Applin – 101 Goose Arm Road – garage meets specs. Recommend approval.
3. David Butt – extension on house and garage – 10 Reginald Drive – house extension 7 ft by 28 ft, meets specs – extension on garage 16 ft by 20 ft. – meets specs – recommend approval.
4. Larry Owens – 81 Goose Arm Road – extension to dwelling 10 ft by 20 ft – meets specs – recommend approval.
5. Robin Sullivan – 82 Riverbank Road – new dwelling and garage – dwelling meets specs – recommend approval. Garage will require a 10 percent variance and must be advertised. Recommend that we make sure we have easement across property to get to lift station.

6. Craig McKay – 15 Scott Drive – new dwelling – defer until thread on fire hydrant is changed.
7. D.J. Williams – 68 Wights Road – new storage warehouse – meets specs – recommend approval pending approval from Government Services.

General Discussion:

- Anti-littler regulations were mentioned
- Letters need to be delivered to KFC re debris. Note made that Tim Horton's do a good job cleaning around their property.

Environment & Housing, May 26, 2011 + Addition of May 30, 2011

2011-05-30-08 Environment and Housing, May 26 and additional, May 30, 2011

Councillor Kerry Jones/Councillor Sheila Mercer

Resolved that the minutes/recommendations of the Environment and Housing Committee meetings held May 26 and May 30th be adopted as presented and as detailed in the report attached herein with the following items approved: shed, 37 Hancock's Road, shed extension, 80 Middle Road; Garage, 5 Devon Row; replace patio, 61 Garden Road; Crown lands for Eastwood Forest Resources, home, new dwelling; Lot 17 – Nichols Landing, new dwelling; Lot 13 Nichols Landing, new dwelling. The following are approved subject Government Services Centre approval: home, 75 Trans Canada Highway; Shears Building Supplies, minor renovations to entranceway; and Bond Drover extension at Old Bonne Bay Road.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor: 7; opposed 0; abstained 0. Carried.

Environment and Housing Committee, May 26, 2011

In Attendance:

Councillor Kerry Jones, Chair Town Clerk Kimberly Reid
 Councillor Sheila Mercer Superintendent, David Thomas
 Deputy Mayor Sandra Pinksen

Delegation:

1:20 pm Jabez Critch (636-1422) re land in St. Jude's

- Stated his case
- Committee felt – in agreement to the Town Manager's letter – that this is a back-lot development and without the proper frontage, is not compliant to the regulations.
- Mr. Critch given contact information to appeal the decision.

No.	Name	Issue	Recommendation
1	Pending Item: Bond Drover 57 Old Bonne Bay Road	Report from Government Services on Proposed Extension to Bond's Auto body	Pending – Approved after full compliance received from the Dept of Government Services.
2	Permit: 37 Hancock's Road	Shed 3 meter X 3.5 meters Height: 8 feet – compliant Sideyard: 10 feet – complaint Rearyard: 6 feet - compliant	Recommend Approval
3	Permit: 80 Middle Road	Extension on shed (5 ft X 16 ft) Rearyard: compliant (20 feet) Sideyard: compliant (15 feet) Height: complaint	Recommend Approval

4	Permit: 5 Devon Row	Garage for storage 8 m by 6.6 meters – height: 4.66 m Maximum height is 4 meters – compliant as this is from ground level to top...centre of the pitch is about 3.8 meter. Sideyard 35 feet - complaint (regs 2/1	Recommend Approval
5	Permit: 75 Trans Canada Highway, St. Jude's	New Dwelling Rearyard: 9 meters – compliant (110 feet) Sideyard: 2/1 meters – compliant: (26 feet and 20 feet) Setback: 9 meters: complaint (30 feet) NOTE: Septic system approval from GSC not yet received.	Pending – Approved pending receipt of Septic System drawings from the Dept of Government Services.
6	Permit: 61 Garden Road	Replace existing patio and build new portion Rearyard of project 67 – regs 1 meter – compliant All appears compliant	Recommend Approval
7	Permit (Commercial): Shears Building Supplies 201 Nicholasville Road	Changing siding and addition of peak over entrance door. All appears compliant pending Government Service Center Approval.	Approved subject to approval from the Dept of Government Services (if required) This is a very small development.
8	Crown Land:	Require an amendment to their	

	Eastwood Forest Resources	current crown lands application to square up their land.	Recommend Approval
9	Building Permits Concern Press Release:	<p>From the Desk of:</p> <p>Councillor Kerry Jones Chair, Environment and Housing Committee</p> <p>Spring is well underway and residents are all heading into their busy time with home renovations and improvements. This is just a reminder that before any development is to take place on your property, a permit must be obtained.</p> <p>Section 404 (1) (b) of the Municipalities Act, 1999 clearly states that “A council may make an order that the owner or occupier of a property stop construction... not constructed in accordance with or under a permit issued by that council”</p> <p>Management has the authority to issue stop work orders on any property owner/business that are doing repairs/upgrading or extensions without a permit. That means shingles, fences, and patios – any construction.</p> <p>Also at this time, we would like to remind business/property owners that an active approach is now being taken on all commercial and private properties where there is unsightly debris and unsafe materials collected on their property.</p> <p>Our Municipal Enforcement Officer and Management Team have been working together to assist with letters and then orders to ensure that all property is aesthetically presentable and environmentally friendly.</p> <p>Deer Lake is a beautiful town to live in – lets ensure that our visitors see what we see and help us all by both cleaning up your property and ensuring that you have a permit to do any development.</p> <p>Thank you.</p>	
10	Asphalt	Changes by Dept of Municipal	

		Affairs... for info was already tabled through Public Works however with subdivisions on E/H Committee, a heads up was needed.	This item was also discussed at the Public Works and was also discussed at Environment and Housing due to subdivision requirements.
11	Housing Height Concerns	Housing in the new Nichols Landing area is not consistent with the heights of basements. There is no mention of this in our regulations...	E-mail is to be forwarded to the town planner for suggestions on this item.

INSERT/Addition: Environment & housing, May 30, 2011

1. Oakes Road (this was previously approved last year for a 2 story house he has now changed his mind on the design) new dwelling will be 18.29m by 8.5m with 9m frontage 1m and 17m sideyard rearyard 17 meters meets specs
2. Lot 17 Nichols Landing new dwelling 16.5m by 8.5m sideyard 1 meter and 4 meters front yard 9 meters rearyard 31 meters meets specs stipulation must put 16 inch culvert in driveway and maintain swale ditch in front of their property
3. Lot 13 Nichols Landing new dwelling 13m by 8.5m sideyard 1m and 7.5 meters front yard 9 meters rearyard 31 meters. Meets specs stipulation must put 16 inch culvert in driveway and maintain swale ditch in front of their property

Finance, May 26, 2011 and Finance May 30, 2011 Addition

2011-0530-10 Municipal Police Car Purchase

Councillor Elmo Bingle/Councillor Kerry Jones

Resolved that the Town of Deer Lake purchase the current leased Municipal Police Vehicle at the buy-out price of \$9936.00 plus applicable taxes and that a new light bar be purchased and installed as required. Funds to pay for the vehicle are to come from the debt reduction portion of the budget for 2011.

In favor: Mayor Dean Ball

Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor: 7; opposed 0; abstained 0. Carried

2011-0530-09 Finance Committee Minutes, Meeting of May 30, 2011

Councillor Elmo Bingle/Councillor Jean Young

Resolved that the minutes/recommendations of the Finance Committee meeting of May 26, 2011 be adopted as presented with a note that \$847.50 will be paid for membership to the NLCS Association; that the cleaning contract be awarded to North Shore Services for \$700.00 per month; that \$25.00 be donated to the Royal Canadian Legion's booklet campaign and tax adjustments and accounts payable be paid as noted in the report attached herein.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor: 7; opposed 0; abstained 0. Carried

Finance Committee Meeting, May 26, 2011, 8:30 am

In Attendance:

Councillor Elmo Bingle, Chairperson

Deputy Mayor Sandra Pinksen

Town Clerk, Kimberly Reid

No.	Item	Issue	Recommendation
1	Municipal Police Car	Contact from Dennis GM late yesterday stated that there is an issue with the leasing company – they will not lease vehicles to Municipalities for police cars. This is a new financing company for them. Mike Collins will try another company and get back to us ASAP. The numbers may change slightly.	Due to changes in the leasing agreement – this item is deferred to be re-tabled for discussion with council pending the receipt of further information.
2	Notice of Stay of Proceedings	An account holder whom we disconnected water had to be reconnected on Wednesday, May 25 th due to the conditions of the Stay of Proceedings.	Defer until March, 2012 until Stay of Proceedings is lifted.
3	NL Construction Safety Association	\$847.50 is the membership – with training required this year, we would benefit from the annual fee. It is estimated that with the required fees for each training session, our savings would be about \$577.50 overall.	Recommend Approval
4	Cleaning Contract	Tenders for this position are due to close Monday, May 30 th at 2 pm. Need someone to witness and will require awarding at the	Tender Results will be presented at the Council Meeting. Council Bingle

		Council meeting.	and the Deputy Mayor will be present for the opening of the tenders.
5	Royal Canadian Legion Campaign Office	Looking for a donation for their "Veteran's Service Recognition Book"	Recommend standard \$25.00 donation.
6	Tax Adjustments	15- 5 th Avenue \$1055.15 102 High Street \$1319.00 15 Mountain View Place \$1256.60 Total: \$3630.75	Recommend Approval
7	Accounts Payable	Total Accounts Payable: \$50,509.48	Recommend deferring \$28,581.70 to Bae New Plan until receipt of Government funds; remaining approved for payment.

NOTE: Item for policy discussion meetings: listing names on the Financial Report re: Tax Adjustments.

Accounts Payable

Name	Amount	Recommendation	Name	Amount	Recommendation
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A&C Enterprises	144.30	Approval	Air Liquide Canada	236.60	Approval
BMO MC	812.99	Approval	Bae Newplan	28,581.70	Deferred
Computers & Communications	81.25	Approval	Deer Lake Flowers	45.20	Approval
Deer Lake Minor Hockey	3292.84	Approval	East Cham Inc.	958.05	Approval
Elwood Lakers	719.77	Approval	JN Automotive	2121.90	Approval
James Goudie Law Office	209.05	Approval	Joe Johnson Equipment	1049.00	Approval
Limelight Communications	2000.00	Approval	McLoughlan Supplies	7.16	Approval
Nortrax	153.23	Approval	Pafford Glass	638.45	Approval
Parts for Trucks	148.45	Approval	Shears Building Supplies	290.96	Approval
Shoppers Drug Mart	62.66	Approval	Simmons Tire & Service	10.51	Approval
Superior Propane	3929.67	Approval	Traction	993.26	Approval
Warnaco of Canada	158.68	Approval	Western Signs	124.30	Approval
Western Star	516.36	Approval	Western Steel Works	48.04	Approval
Woodward Motors Ltd.	549.67	Approval			

Insert/Addition: Finance, May 30, 2011

Councillor Elmo Bingle

Councillor Jean Young

Maxine Hayden

1. Tender for cleaning Office and Depot

Only one tender was received Chris Keats for North Shore Services \$700.00 per month.

2. Police Car Smart lease they will not do a smart lease with municipalities for a police car unless we have a co signer.

We can purchase vehicle at 6.24 % financing at bank would be higher in car loans their rate is 9%.

Public Works Superintendent Report. For information purposes only.

Report From: Public Works Superintendent David Thomas

Prepared For: Council & Management Team

Date Prepared: May 27, 2011

Timeframe: May 16, 2011- May 27, 2011

Departments:

Road:

- Patching various locations around town
- Ditching on St. Georges Lane
- Crosswalk painting
- Fixed guide rail on Fourth Avenue and Wight's Road
- Installed culverts by Subway and Goose Arm Road

Water

- Third Avenue
- Fourth Avenue
- Bennett's Avenue near Pentecostal church

Sewer:

- Repair to resident's line on Fourth Avenue
- Repairs and maintenance to lift stations

Building Maintenance:

- Electrical Repairs to Stadium

Other:

- Five days spent on spring clean up

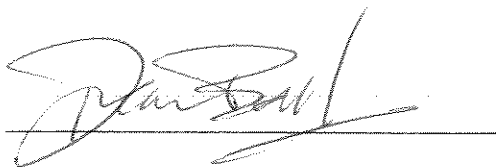
Adjournment

Councillor Elmo Bingle/Deputy Mayor Sandra Pinksen

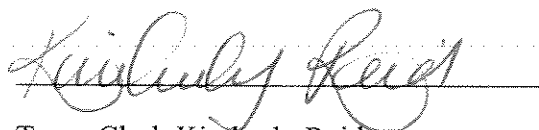
Resolved that since there are no further issues in urgent need of discussion that the meeting adjourn at 9:38 pm with the next regularly scheduled meeting set for Monday, June 13, 2011 at 7:30 pm.

In favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young
Councillor Myra Spence

In favor: 7; opposed 0; abstained 0. Carried



Mayor Dean Ball



Town Clerk Kimberly Reid